



**True To Life Foundation  
Youth and Family Service Internship**

True To Life Foundation is a nonprofit community based organization that is committed to the administration and operation of youth and family programs that will empower Chicago communities. Our programs promote positive self-awareness through crisis intervention, education and restoration. True To Life Foundation strives to provide and advocate for the safety, education and development of our inner city children.

**The Youth and Family Services Intern**

Reporting to Director of Programs, the Youth and Family Services Intern will work in the Life of a Child Program and School Aged Afterschool and Summer Camp Program at True To Life Foundation. The True To Life Foundation Intern is responsible for the assisting professional staff in the planning and implementation of activities, ensuring the safety of all children in the program, helping to create an enriching, organized, fun and safe environment for all children.

The Youth and Family Services Intern must be thoroughly committed to the True To Life Foundation Mission. All candidates must have a positive attitude and enjoy working with at risk families with children ages 0 to 3 and school-aged youth, ages 5-12.

Required Work Hours: Flexible. This internship is available during the fall, spring and summer term.

Compensation: Unpaid

**Program Summary**

The TTL Youth and Family Services Internship Program will provide an in depth look at children and family social services as it related to program implementation and direct service. In addition to shadowing experienced professional staff, you will also have a self-directed project that will detail three areas of emphasis: Family & Individual Development, Family Social Services, and Child Development. Interns will be working with the following program: Life of a Child Program and the School Aged Afterschool & Summer Program.

**After School Program and Summer Camp:**

A five day a week school age program that provides homework assistance, recreational, artistic, and creative development. True to Life Foundation is a state licensed after school and summer camp program equipped with a computer lab with online access and a library.

**Life of a Child Program:**

We've established a community based prevention initiative program to identify and address the early developmental needs of infants and toddlers. Our program focuses on major high risk groups. True to Life have established linkages with other major agencies as well as a physical presence in Chicago High schools and in shelters and a recovery home. In addition we provide a bevy of supportive services such as mentoring and education. The program is implemented through home and site visits with clients.

Essential Functions:

1. Shadow professional staff in the completion of direct service home and site visits within the early childhood education program. All intern interaction with clients will be supervised by a professional staff member
2. Under the direction of trained staff, assist and observe the completion of child development assessments and parent-child interaction activities.
3. Assist in the implementation of high quality standards based lessons and activities for school-age youth in the full day summer camp.
4. Model the core values of the True To Life Foundation and plan activities that foster and reflect character development.
5. Assist in planning program activities, encourage participant involvement in activities and obtain program satisfaction feedback for the completion of the monthly newsletter.
6. Attend staff meetings and professional trainings as required.
7. Other duties as assigned.

Required Qualifications:

1. Pursuing a bachelor's or master's degree in related youth and family services, social work, early childhood education, or human services field.
2. Previous experience working with school aged youth and high need families.
3. Ability to plan, organize and implement age appropriate and developmentally appropriate activities.
4. Excellent written and verbal communication skills required.
5. Ability to serve families with diverse economic, social, racial and cultural backgrounds.
6. Professional, trustworthy, respectful and able to display positive attitude.

To apply, please send a resume and letter of intent with availability to [hr@ttlfoundation.com](mailto:hr@ttlfoundation.com). Please reference "Youth and Family Services Internship" in the subject line.